

# Inventoria

Asset Management

Inventoria<sup>™</sup> is an easy-to-use application for managing assets. Tight integration with FirstClass makes Inventoria simple to deploy and manage, leveraging existing infrastructure and requiring no specialized software or training for staff.

Inventoria may be deployed in stand-alone mode for asset tracking only, or combined with Ticketus, a comprehensive work order tracking solution for FirstClass. When combined with Ticketus, work orders created on each asset may be analyzed based on asset types, manufacturers, and models to examine reliability and total cost for purchases.

## **Benefits**

**Know what you have**: Locate and account for equipment across your organization, including item locations and quantities.

**Reduce workloads**: Distribute responsibility for maintenance of inventory records, securely assigning designated staff to manage inventory by location.

**Maintain compliance**: Manage and track support contracts, warranty dates, software license limits, and software allocation across your enterprise.

# **Features For Location Managers**

Inventoria allows designation of specific staff who manage assets within a given location. These Location Managers are empowered to track, update, and report on all assets under their domain. Features available to location managers include:

Create new assets and assign them to rooms in your building.

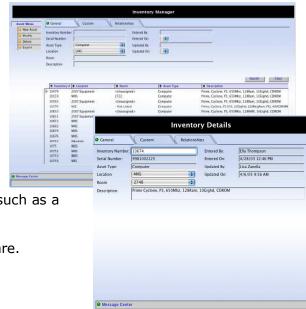
Duplicate existing assets, allowing rapid input of multiple items of similar make or model.

Edit existing assets.

Search your inventory by type of asset, location, room, inventory, manufacturers, models, custom fields and more.

Associate assets together using relationships, such as a monitor with a desktop computer.

Export detailed reports of assets under your care.





# **Features For Site Managers**

#### Flexible data structures

- Define any number of unique asset types, such as computers, telephone equipment, medical devices, HVAC components, etc.
- Add more than a dozen custom attributes for each asset type.
- Access and update back-end information quickly using list management tools
- Update site level preferences easily using management tools



## **Asset Management and Reporting**

- Create new assets and assign them to any location
- Import existing assets and associated information from external sources
- Update existing assets regardless of assignment
- Generate and export detailed reports across the whole organization, or within any selected location
- Integrate tightly with Ticketus work order tracking solution

# Organize assets and staff by location

- Define buildings and rooms
- Define building managers and viewers
- Delegate building management to select users if needed
- Disseminate selected admin level functions to target users

### For More Information

To learn more about Inventoria or arrange an online demonstration, please contact Aptiris.

sales@aptiris.com 877.864.3534 x3 www.aptiris.com



